

# REGISTRATION FORM

ISO/ICH E2B(R3) Individual Case Safety Reporting in the EU: Hands-on Training Course using the EudraVigilance System #20505 - 1-3 April 2020 - Novotel, Bucharest, Romania

EMAIL YOUR COMPLETED REGISTRATION FORM TO Business Travel.  
razvan.toma@businesstravel.ro or alexandru.popescu@businesstravel.ro

## REGISTRATION FEES

Registration fee includes IT equipment, refreshment breaks, lunches and training course material.

FEES	
STANDARD	€ 1'850.00 <input type="checkbox"/>
ACADEMIA/CHARITABLE/GOVERNMENT/ NON-PROFIT (FULL-TIME)	€ 925.00 <input type="checkbox"/>

All fees as subject to the applicable Romanian VAT.

Please enter your Company's VAT number and Tax Office: \_\_\_\_\_

Special discount - for SME (status confirmed by EMA) on standard fee for a limited number of seats available. Please contact Business Travel for more information.

**Payment is due 7 days after registration and must be paid in full by commencement of the event.**

The Business Travel Team will be pleased to assist you with your registration from Monday to Friday between 08:00 and 17:00 CET. Tel. :+4 021 231 56 15 Fax: +4 0372 203027

Email: razvan.toma@businesstravel.ro

Mail: Aleea Alexandru 9A, Bucharest, 011821, sector1, Romania

## Cancellation Policy

All cancellations must be made in writing and be received at the Business Travel Agency four weeks prior to the event start date. Cancellations are subject to an administrative fee:

- Industry (Member/Non-member) € 200.00
- Academia/Charitable/Government/Non-profit (Full-time) (Member/Non-member) € 100.00

If you do not cancel four weeks prior to the event start date and do not attend, you will be responsible for the full registration fee.

Business Travel reserves the right to alter the venue and dates if necessary. If an event is cancelled or postponed, Business Travel is not responsible for airfare, hotel or other costs incurred by registered attendees. Registered attendees are responsible for cancelling their own hotel and travel reservations.

## Transfer Policy

You may transfer your registration - for the same course - to a colleague of the same organisation. Such a transfer is possible until 5 working days before the start of the training course. Please notify the Business Travel office of such a substitution as soon as possible.

## Event Stream and recording

We make video and audio recordings of events (both face-to-face and online) that may include your participation in the event, including your image, questions and comments.

## ATTENDEE DETAILS:

Please complete in block capital letters or attach the attendee's business card here.

Prof  Dr  Ms  Mr

Last Name

First Name

Job Title

Company

Address

Postal Code

City

Country

Telephone Number

Direct email attendee (Required for course material access)

## PAYMENT METHODS

**Credit cards:** Payments by VISA or Mastercard can be made by completing the details below. Please note that other types of credit card cannot be accepted.

**Please charge my**  VISA  MC

Card N°

Exp. Date  /

Cardholder's Name

**Bank transfers:** When Business Travel completes your registration, an email will be sent to the address on the registration form with instructions on how to complete the bank transfer. Payments in EURO should be addressed to "Account Holder: Business Travel." Please include your name, company, Course ID as well as the invoice number to ensure correct allocation of your payment.

Payments must be net of all charges and bank charges must be borne by the payer. **If you have not received your confirmation within five working days, please contact Business Travel.**

By signing below, I confirm that I agree with Business Travel's Terms and Conditions of booking.

Date

Signature